

Carlisle United Methodist Church
Safe Sanctuaries Policy and Procedures
For the Protection of Children, Youth and Vulnerable Adults
Revised September 2022

Preamble

Jesus loves children. He told His disciples: "Let the children come to me." (Luke 18:16) He wanted them to share in His ministry. At Carlisle United Methodist Church, we want children and youth to share in Jesus' mission for us and in our Church mission to invite all to become disciples of Jesus Christ. As Joy Melton expressed in her book, *Safe Sanctuaries*, "Today the church may be the only place where some children find the unconditional love and care they so desperately need to grow, to thrive and to become faithful people. As Christians, we must take our responsibilities to our children very seriously, always attending to their spiritual growth and nurturing."

Purpose

Our purpose for establishing this policy is to demonstrate our commitment to the physical and emotional safety, and spiritual growth of all children, youth and all adult workers and volunteers while on the grounds of Carlisle United Methodist Church or while participating or serving in an off-site event or trip sponsored by Carlisle United Methodist Church.

Pledge

We promise to follow reasonable safety measures in the use of our property and equipment, and in the selection and recruitment of workers. We will educate our workers and volunteers on our church methods and policies including first aid care and all requirements under the laws of the Commonwealth of Pennsylvania.

The Carlisle United Methodist Church Safe Sanctuaries Policy applies to ALL groups working with children or vulnerable adults that are 1) church ministries/programs; 2) SERVE/mission programs; 3) on-going volunteers recruited by CUMC; and 4) independent agencies using CUMC facilities.

We pledge:

- 1) that every Sunday School classroom, the nursery or any other place where children and youth gather for a church-sponsored activity or event will have adult supervision (indoors or outdoors). No church-sponsored child or youth event or activity will ever be unsupervised.
- 2) that every space in the church where children are attending a CUMC ministry will be monitored by at least two adults.
- 3) that 2 unrelated adults will be present for all ministry coordinated by CUMC with children and youth under the age of 18. If transportation is provided by CUMC, 2 unrelated adults must be in each vehicle.
- 4) that we will require clearances every five years for church employees and volunteers to ensure that no adult convicted of child abuse (physical, sexual, emotional, neglect, or ritual) or a crime listed in Section 6344 of the PA Child Protective Services Law and/or against whom a substantiated and/or founded report of child abuse has been filed with the Pennsylvania Department of Human Services or whose name appears on Megan's List, shall not be permitted to work in any CUMC-sponsored activity or program for children or vulnerable adults.
- 5) that, while any adult volunteer, who has met the screening requirements, but has not been a member or regular attender of Carlisle United Methodist Church for at least six (6) months may volunteer with a program or event, they will not count towards the mandatory 2 adults' supervision.
- 6) that volunteers and staff persons will be at least 18 years of age and at least five (5) years older than the children/youth with whom they are working.
- 7) that we will provide, and require adult volunteers and church employees to participate in training and educational events to keep them informed of church policies and state laws regarding work with children.

- 8) that we will require employees and volunteers to report suspected cases of child abuse to Pennsylvania Childline and Abuse Registry immediately; notifying the Pastor afterwards.
- 9) that all staff persons and adult volunteers who work with children and youth at Carlisle United Methodist Church will be required to sign the Safe Sanctuary Covenant Agreement.
- 10) that all clearances and forms will be kept electronically on Ministry Safe via the policy of the Susquehanna Annual Conference.

Definitions

- “Adult” means a person 18 years of age or older.
- “Child” or “children” means any person(s) under the age of 18.
- “Child abuse” as defined under Pennsylvania’s Child Protective Services Law means any of the following:
 - Any recent act or failure to act by a perpetrator that causes non-accidental serious physical injury to a child under 18 years of age.
 - An act or failure to act by a perpetrator that causes non-accidental serious mental injury to or sexual abuse or sexual exploitation of a child under 18 years of age.
 - Any recent act, failure to act or series of acts or failures to act by a perpetrator that creates an imminent risk of serious physical injury to or sexual abuse or sexual exploitation of a child under 18 years of age.
 - Serious physical neglect by a perpetrator constituting prolonged or repeated lack of supervision or the failure to provide essentials of life, including adequate medical care, which endangers a child’s life or development or impairs the child’s functioning. No child shall be deemed to be physically or mentally abused based on injuries that result solely from environmental factors that are beyond the control of the parent or person responsible for the child’s welfare, such as inadequate housing, furnishings, income, clothing, and medical care.
- “Children’s activities” mean any activity or program in which the children are under supervision of staff persons or volunteers.
- “Staff person” means any person employed by Carlisle United Methodist Church.
- “Volunteer” means a person 18 years of age or older who assists with the care, supervision, guidance or control of children or who routinely interacts with children as a part of a church activity under the supervision of staff.
- “Vulnerable adult” means any person over 18 years of age with diagnosed limited physical, mental, or emotional capacities.
- “We” or “church” means the Carlisle United Methodist Church.

Screening Procedure for CUMC Staff and Volunteers:

1) Staff persons: All staff persons shall be required to complete and provide:

- Pennsylvania Child Abuse History Clearance
- Pennsylvania State Police Criminal Record Check
- FBI Criminal History Report (including fingerprints)
- National Sex Offenders Registry Verification
- Signed Participation Covenant Agreement (Appendix I)
- Complete online Ministry Safe training

2) Volunteers: All volunteers who, as part of a regularly scheduled program, activity or service, accept responsibility for a child or have direct contact with children and vulnerable adults, shall be required to complete and provide:

- Pennsylvania Child Abuse History Clearance
- Pennsylvania State Police Criminal Record Check
- FBI Criminal History Report (with fingerprints) OR Affidavit
The Affidavit is only acceptable if a volunteer has lived in the state of Pennsylvania consecutively for the last 10 years. *See Appendix V.*
- Signed Participation Covenant Agreement (Appendix I)
- Complete online Ministry Safe training
- National Sex Offenders Registry Verification for volunteers working with Little Lights and CUMC Receptionists as required by PA State Law

All volunteers and staff persons who, as part of a regularly scheduled program, activity or service, accept responsibility for a child or have direct contact with children and vulnerable adults shall be required to demonstrate an active relationship with Carlisle United Methodist Church for at least 6 months prior to serving in a supervisory or leadership role. If an individual's active relationship with CUMC is less than 6 months, but they have been screened and trained, they may volunteer with a program or event, but they will not count towards the mandatory 2 adults' supervision.

In the case of new staff hires, references deemed adequate by the Pastor will replace the six-month waiting period.

Background checks and online training must be repeated every five (5) years.

All volunteers and staff persons must be at least five (5) years older than the children/youth with whom they are working.

The PA State Criminal Background Check, Pennsylvania Child Abuse History Clearance, and National Sex Offenders Registry Verification (if needed) are free for volunteers. If a volunteer must complete the FBI Fingerprinting, the church will reimburse the amount if a receipt and report is provided. For employees, the entire cost for the clearances and the FBI fingerprinting will be borne by CUMC.

Copies of clearances obtained within the past five years from other sources (employment, volunteering at a local school, etc.) will be accepted.

CUMC shall maintain electronic copies of the required information using the system required by the Susquehanna Annual Conference. CUMC shall require the individual to produce the required documents prior to employment or acceptance to serve in any capacity, except provisional employees for limited periods as described in the law.

All information obtained will be kept confidential.

Youth/Students 18 years and older

All students 18 years and older who have not completed high school will complete the required clearances and Safe Sanctuaries steps as all other adults in contact with children. This protects both our students of legal age, and also the other youth and children they are in contact with through youth group, mentoring younger youth/children, and other church related activities.

Students 18 years and older active in High School Youth Ministry will be considered students, not adults, in respect to participation in youth group activities and ministries. However, for sleeping arrangements on overnight trips (i.e. mission trips) they will be considered adults and follow Safe Sanctuaries guidelines. As

long as they are in High School, they will be encouraged to participate in CUMC Youth Ministry until graduation regardless of their age.

Those 18 years and older who are volunteers or paid staff (i.e. Child Care Workers) must be at least 5 years older than the children they are supervising and have all applicable clearances and training.

Other Groups Using CUMC Facilities

All who, as part of a regularly scheduled program, activity or service, accept responsibility for a child or have direct contact with children, youth and vulnerable adults while assisting with independent groups' activities in Carlisle United Methodist Church will be required to complete and provide to the local leaders:

- Pennsylvania Child Abuse History Clearance through the Pennsylvania Department of Public Welfare
- Pennsylvania State Police Criminal Record Check
- FBI Criminal History Report – this step requires fingerprints (or notarized affidavit if a volunteer has lived in the state of Pennsylvania consecutively for the last 10 years (*See Appendix V.*).

These groups shall be required to complete and provide Carlisle United Methodist Church with a signed Safe Sanctuaries Covenant Agreement for Outside Groups (Appendix III). They shall also develop policies that are consistent with the requirements of the Carlisle United Methodist Church Safe Sanctuaries Policy.

Supervision

In order to provide a safe haven and not jeopardize our ministries, the following procedures are required.

1. The Safe Sanctuaries Policy and Procedures shall be periodically reviewed with all volunteers and staff personnel working with children, youth and vulnerable adults.
2. Minimum supervisory standards will include the “two-adult rule” for all CUMC groups of children/youth at events inside or outside the church building. The two-adult rule requires that no matter the size of the group, there will always be two unrelated adults present. An adult “roamer”, who moves in and out of rooms shall only be used in the event of an emergency. No person shall supervise an age group unless he/she is at least five years older than the children with whom he/she is working.
3. Each room or space where children are being cared for will have a window in the door or the door will be left open. All activities should occur in open view. Should the children’s activity be an outdoor program or occur in a setting which makes it difficult to comply with this Policy, the staff person in charge of the activity shall take appropriate measures to make sure that the setting suits the activity, and the children are properly supervised.
4. Advance notice must be given to parents/guardians prior to all activities that take place away from Carlisle United Methodist Church. Permission slips must be completed by parents/guardians prior to departure for travel away from Carlisle United Methodist Church.
5. Scouting activities that take place away from Carlisle United Methodist Church are expected to comply with their own rules and regulations. We will not be held liable for any activities that take place elsewhere.

Online and Social Media

Online communication is a critical tool for the ministry at Carlisle United Methodist Church. To best protect our youth and children, best practices shall be used at all times and reviewed consistently as technology evolves. This includes, but is not limited to:

- Our mission is to Live Like Jesus; filter all comments, photos, videos, posts, etc making sure what is shared fulfills this mission.
- Seek parental/guardian approval prior to publicly sharing any photos or videos of children and youth. This will occur annually on children/youth permission forms.
- For community or church-wide events where video/photograph will be taken and used publicly, a sign can be posted at the entrance regarding “filming” to please see a staff member. Verbal permission should be requested prior to any photographs taken.

- Inappropriate comments, offensive language, objectional material posted and violations of our mission will be addressed immediately for both staff and volunteers.

Best Practices

Check-in/Check Out

All children and youth ministries (with the expectation of family events where parents/guardians remain on site) will use a system to check in and check out children/youth in care of CUMC. Children/youth who do not come with a parent must arrive and depart with the same person (i.e. a friend must come and leave with the same adult; a youth driven by another youth must leave with the youth she/he arrives with).

If children/youth leave the premise, the list of present children/youth should be taken with the group in case of emergency. Leaders are responsible for an accurate list and account of all children and youth at all times during events.

Travel Beyond CUMC

To best accomplish the mission of CUMC, to live like Jesus, at times it is necessary for children and youth to participate in events beyond CUMC property. Transportation may occur in CUMC vans, rental and personal vehicles. All drivers must be certified to drive by CUMC and approved by Leadership Council. See Transportation Policy for driver guidelines, use and scheduling information. For Transportation Precautions related to ministries with children and youth, see Appendix III.

Reporting Suspected Child Abuse

Steps to reporting suspected child abuse (Also found in Appendix IV in Checklist format):

1. If a staff person or volunteer has reasonable cause to suspect, based upon their training and experience, that a child is a victim of child abuse, the staff person or volunteer **shall immediately contact the Pennsylvania Childline and Abuse Registry (1-800-932-0313)**. Initial reports can also be completed via the website: www.compass.state.pa.us/cwis
2. This includes situations where:
 - a. A staff person or volunteer comes into contact with a child that has been abused;
 - b. An individual makes a specific disclosure to a staff person or volunteer that an identifiable child is the victim of child abuse; or
 - c. An individual 14 years of age or older makes a specific disclosure to you that he/she has committed child abuse.
3. A volunteer may ask an appropriate staff member to be present while the call is placed or online form completed; however, the volunteer is legally responsible for contacting Childline. Staff members may not influence the decision as to whether or not the incident should be reported, but may help in providing the name, address, and family information of the alleged victim.
4. The person reporting the suspected child abuse must fill out form PA CY47 to be sent in to the Cumberland County Children and Youth Services within 48 hours of the oral report to Childline. If the online system is used, PA CY47 is completed as part of this process. The staff member may assist in this step if the volunteer desires.
 - a. Forms are available in the Safe Sanctuaries binder located in the church office and the nursery office.
 - b. The volunteer should make 2 copies: one for their personal records and one for the Pastor. The original should be sent to Cumberland County Children and Youth Services.
5. After a report is made, the volunteer shall notify the staff person in charge of the activity if he or she has not already done so.
6. The staff person in charge of the activity will immediately notify a Pastor.

Any incidents involving Boy Scouts, Girl Scouts, or an outside group using the church facility, must, in addition to the state mandated reporting, be reported subsequently to the Pastor.

Reporting Suspected Abuse of a Vulnerable Adult

1. If a staff person or volunteer has reasonable cause to suspect abuse to a vulnerable adult, the persons suspecting abuse **shall contact the Protective Services Hotline at 1-800-490-8505.**
2. The staff person or volunteer who observes alleged abuse or to whom such alleged abuse is reported will immediately notify a Pastor upon calling the Protective Services Hotline. An Incident Report Form will be completed and turned into the Pastor.
3. The pastor will contact the additional appropriate agencies as necessary.

Individuals under investigation for abuse of any kind will be required to refrain from all child or vulnerable adult related activities until the incident report is resolved. If the removal of any person from an activity is required, care should be taken to handle this in a discreet manner, recognizing that an investigation is still being conducted.

Response Plan

A quick, compassionate and unified response to an alleged incident of abuse is expected. All allegations will be taken seriously. In all cases of reported or observed abuse in an activity, the entire staff of that activity shall be at the service of all official investigating agencies.

1. Do not confront the accused abuser with anger and hostility. Treat him/her with dignity, but immediately remove him/her from further involvement with children, youth or a vulnerable adult.
2. Immediately report the incident of alleged abuse to the **Pennsylvania Childline and Abuse Registry or Protective Services Hotline**, staff person in charge of the activity and the pastors.
3. When the suspected source of the abuse is a staff person or volunteer, the pastor will notify the parents of the victim, and take any necessary steps to assure the child's safety until parents arrive. The safety of the victim must be the church's primary concern.
4. The Pastor will notify United Methodist Conference authorities, the church's insurance agent, and the church's attorney.
5. The Media Director of the Susquehanna Conference of the United Methodist Church or his/her designee, is the only person/s authorized to make statements to representatives of the media. All requests for statements should be directed to the Pastor. Except as directed above, the reporting employee or volunteer should not share with any other person information regarding the alleged child abuse. Under no circumstances should an employee or volunteer make any public statements about the report, as this may give rise to a defamation claim.
6. In the event neither pastor is available, or the allegation involves any clergy of this congregation, the District Superintendent will be notified immediately. The District Superintendent will fulfill the Pastor's responsibilities.
7. All scout volunteers are requested to comply with state law and the scouting regulations for reporting and handling of incidences.

Implementation of Safe Sanctuaries Policy

Oversight of implementation of the policy is assigned by the Pastor to a staff member able to care for the administrative tasks of recording clearances, verifying training, and keeping an accurate log of all Safe Sanctuaries trained adults at CUMC. Staff members of departments working with children and vulnerable adults are responsible to verify volunteers have completed the entire Safe Sanctuaries process before serving in any ministries of CUMC. The Pastor is responsible to verify all new staff have completed the Safe Sanctuaries process prior to employment.

Appendix I

Participation Covenant Agreement

Carlisle United Methodist Church's purpose for establishing this Agreement is to help the Church and all our volunteers and employees demonstrate our commitment to the physical and emotional safety, and spiritual growth of our children, youth and all adult workers and volunteers. By signing this agreement, our Church pledges its endorsement and support of *you* in our common endeavor to keep our children and vulnerable adults safe.

As a volunteer or church employee, I promise or affirm:

- 1) that I am 18 years of age or older.
- 2) that I am willing to submit to Criminal and Abuse Background checks.
- 3) that I will never leave children unsupervised in the room where I am leading or helping with a church-sponsored activity or event.
- 4) that I have been a member of, or regular attender of, Carlisle United Methodist Church for at least six (6) months OR I am volunteering with this program, but realize I cannot be one of the two adults in charge until after six (6) months.
- 5) that I will immediately report any suspected cases of abuse in accordance with the requirements of law and the Carlisle United Methodist Safe Sanctuaries Policy.
- 6) that I will attend church-sponsored training and educational events provided to keep church volunteers informed of church policies and state laws regarding work with children.
- 7) that the information I have provided on this form is true and correct. I authorize Carlisle United Methodist Church and the Susquehanna Conference to verify the information I have provided on this form by conducting a criminal record check or by other means, including contacting others.
- 8) that if I am arrested for, or convicted of, a criminal offense that would constitute grounds for denying my participation in a program, activity or service, or if I am named as a perpetrator in a founded or indicated report, I will provide the Pastor of CUMC with written notice not later than 72 hours after the arrest, conviction or notification that I have been listed as a perpetrator in the statewide database. I understand that if I fail to disclose this information as required above, I commit a misdemeanor of the third degree and shall be subject to discipline up to and including termination or denial of a volunteer position.
- 9) that I will abide by and be bound by the policies of Carlisle United Methodist Church and to refrain from inappropriate conduct in the performance of my duties on behalf of the church.
- 10) that I have read this agreement and the Carlisle United Methodist Church Safe Sanctuaries Policy, and I am fully aware of its contents. I sign this consent freely and under no duress or coercion.

Name (print) _____

Signature _____ Date _____

Witness _____ Date _____

Appendix II

Travel Precautions

Preparation for travel to events not on Carlisle United Methodist Church property:

- Advance notice must be given to parents/guardians prior to the event.
- Communication between vehicles must be available with shared cell phone numbers prior to leaving CUMC property.
- Permission slips must be completed by parents/guardians prior to departure.

General Guidelines:

- All Safe Sanctuaries rules should be maintained while traveling and at off-site events.
- 2 unrelated adults must be in each vehicle at all times.
- All vehicles must travel in a “convoy” with up to 1 mile between vehicles.
- Little Lights, Children Ministries and Youth Ministries may use private vehicles, with drivers meeting CUMC Transportation driver guidelines, for events off-site. SERVE ministries are required to use CUMC vehicles that are clearly marked when transporting kids/youth for events.

Transporting Children and Youth

Persons operating motor vehicles transporting children and youth must follow the “Transportation Policy” for approved drivers and rules. This includes adults transporting children/youth in private vehicles for CUMC events.

Overnight Travel:

- Where overnight travel involves male and female group members:
 - 2 adults of each sex must be present if youth and adults are sleeping in one same-gendered room
 - If using separate sleeping rooms for youth and adults, at least 1 adult of each sex shall accompany the group.
- At no time will an adult share a bed with a child or youth.
- In dormitory or camp settings, adults should position themselves where group member movements may be monitored.

Appendix III
Safe Sanctuary Covenant Agreement
for Outside Groups

Carlisle United Methodist Church's purpose for establishing this Agreement with you is to help the church, all church-sponsored and church-affiliated organizations and other organizations using the Carlisle United Methodist Church building or grounds demonstrate our commitment to the physical and emotional safety, and spiritual growth of our children, youth and all adult workers and volunteers. By signing this agreement, you pledge your support of our common endeavor to keep our children and youth safe.

On behalf of the organization named below, I promise and affirm:

1. that we shall require all organization employees and volunteers, who accept responsibility for a child, or have direct contact with children, in the church building to complete and provide to us every 5 years:
 - a. Pennsylvania Child Abuse History Clearance; and
 - b. Pennsylvania State Police Criminal Record Check; and
 - c. FBI Criminal History Report – this step requires finger prints. If a volunteer has lived in the state of Pennsylvania consecutively for the last 10 years a notarized affidavit is acceptable. *See Appendix V.*
2. that we will maintain a file of all clearances provided under No. 1 above.
3. that we will require employees and volunteers to immediately report any suspected cases of child abuse in accordance with the requirements of law.
4. that we will report any behavior seen as abusive or inappropriate to the Pastor of Carlisle United Methodist Church.
5. that we will never leave children unsupervised in the room where we are leading or helping with an activity or event.
6. that we will provide Carlisle United Methodist Church with a copy of our written policy that incorporates the assurances provided above.

Organization Name (print) _____

Name of Individual (print) _____

Signature _____ Date _____

Witness _____ Date _____

Appendix IV
Carlisle United Methodist Church
Childline Report Checklist

The staff person or volunteer who observes alleged abuse or to whom such alleged abuse is reported **is responsible for making an accurate and timely report.** This checklist is to be completed and turned into the Pastor along with a copy of the report.

- ☐ Ensure the safety of the children and other adults before leaving to make a report.
- ☐ The individual making the report shall obtain as much information about the alleged victim as possible (i.e. full name, address, family information, etc.). In the case of a volunteer acting as the reporter, a staff member may assist in providing this information.
- ☐ The individual reporting shall call the Pennsylvania Childline and Abuse Registry (1-800-932-0313) or enter information online: www.compass.state.pa.us/cwis
- ☐ The individual shall complete form PA CY47. The Childline operator may have this completed while the reporter is still on the phone. Forms PA CY47 are located in the Safe Sanctuaries Binders in the Office and Nursery.
- ☐ Make 2 copies of form PA CY47. One copy is for the reporter's personal records. The other shall be provided to the Pastor.
- ☐ Send the original of form PA CY47 to the Pennsylvania Childline and Abuse Registry as noted on the form.
- ☐ Give a copy of this checklist and form PA CY47 to Pastor.
- ☐ The Pastor will submit Report of Suspected Violation of Safe Sanctuary Policy to the District Superintendent.

The individual should not share with any other person information regarding the alleged child abuse. **Under no circumstances should the individual make any public statements about the report, as this could give rise to a defamation claim.**

Reporter's name: _____

Reporter's Signature: _____

Date: _____

Appendix V
AFFIDAVIT
For Volunteers ONLY; CUMC Staff must complete FBI Fingerprinting

COMMONWEALTH OF PENNSYLVANIA
COUNTY OF CUMBERLAND

ss:

_____ [Print full name here] swears and affirms as follows:

1. I wish to serve as a volunteer for Carlisle United Methodist Church (“CUMC”).
2. I am submitting this Affidavit to CUMC in accordance with the provisions of Section 6344.2(B.1) of the Pennsylvania Child Protective Services Law, 23 Pa.C.S.A. Section 6301 et seq.
3. I understand that CUMC will be relying on my statements in this Affidavit for the purpose of determining whether I may serve as a volunteer for the church.
4. I have been a Pennsylvania resident during the entirety of the ten-year period immediately preceding today’s date.
5. I am not disqualified from service as a volunteer pursuant to Section 6344(C) of the Pennsylvania Child Protective Services Law, in that:
 - A. I have never been convicted of any of the following criminal offenses under the Pennsylvania Crimes Code, 18 Pa.C.S.A. Section 101 et seq.:
 - i. Chapter 25 (relating to criminal homicide);
 - ii. Section 2702 (relating to aggravated assault);
 - iii. Section 2709.1 (relating to stalking);
 - iv. Section 2901 (relating to kidnapping);
 - v. Section 2902 (relating to unlawful restraint);
 - vi. Section 3121 (relating to rape);
 - vii. Section 3122.1 (relating to statutory sexual assault);
 - viii. Section 3123 (relating to involuntary deviate sexual intercourse);
 - ix. Section 3124.1 (relating to sexual assault);
 - x. Section 3125 (relating to aggravated indecent assault);
 - xi. Section 3126 (relating to indecent assault);
 - xii. Section 3127 (relating to indecent exposure);
 - xiii. Section 4302 (relating to incest);
 - xiv. Section 4303 (relating to concealing death of child);
 - xv. Section 4304 (relating to endangering welfare of children);
 - xvi. Section 4305 (relating to dealing in infant children);
 - xvii. A felony offense under section 5902(b) (relating to prostitution and related offenses);
 - xviii. Section 5903(c) or (d) (relating to obscene and other sexual materials and performances);
 - xix. Section 6301 (relating to corruption of minors);
 - xx. Section 6312 (relating to sexual abuse of children); or
 - xxi. The attempt, solicitation or conspiracy to commit any of the foregoing criminal offenses.

B. I have never been convicted of a criminal offense similar in nature to the criminal offenses listed in A. above under the laws or former laws of the United States or one of its territories or possessions, another state, the District of Columbia, the Commonwealth of Puerto Rico or a foreign nation, or under a former law of Pennsylvania.

C. I have not been convicted of a felony offense under the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act, 35 P.S. Section 780-101 et seq., during the entirety of the five-year period immediately preceding today's date.

Sign full name here

Print full name here

Date