

**CARLISLE UNITED METHODIST CHURCH
LEADERSHIP COUNCIL
May 20, 2019
OPEN SESSION MINUTES**

Our Mission: “Inviting all to become disciples of Jesus Christ serving Carlisle and beyond.”

Our Vision: Living like Jesus improves our lives, our families, the Carlisle community and beyond. At Carlisle United Methodist Church, we strive to LIVE LIKE JESUS.

Present: Christina Benson, Jeff Boley, Bill Bunt, Debbi Goeltsch, Wayne Henderson, Mira Hewlett, Kerm Leitner, John Seaton, Darlene Sheaffer, Roger Woods and Marian Gible, Recording Secretary. Absent: Jim VanZandt.

- I. The meeting was called to order at 4:59pm by Kerm Leitner, chair.
- II. Minutes of the April 8, 2019 Open Session and Executive Session were approved online by the Leadership Council.
- III. Devotions and opening prayer were led by Roger Woods.
- IV. Financial Report, Wayne Henderson reporting:
 - A. Wayne reviewed highlights from the April financial statements submitted by Kevin Stafford. Offerings received were above what was budgeted in this time period, while expenses were below budgeted amounts.
 - B. Wayne noted the actual cost of construction at SGC is still unknown because of unforeseen expenses. Darlene asked what some of those unforeseen expenses might be, and Wayne mentioned one factor might be increased cost of cement depending on tariff wars with China.
 - C. Agreement was finalized with F&M Trust as the mortgage holder for our SGC property, with an interest rate 5.4%. The amount to be borrowed will depend on anticipated amount received from Capital Campaign I. The first four years of mortgage payments will be for interest only. After that we are required to pay on principal and interest. The terms of the loan stipulate there is no penalty for making multiple payments.
 1. To date, construction costs are being paid from existing accumulated \$5 million. It is anticipated that by the end of December 2019 we will deplete this amount and will begin borrowing on the approved mortgage around January 2020.
 2. Funds for construction will be obtained by both the loan from F&M Trust and from the three Capital Campaigns. The goals of the Capital Campaigns, per our approved budget, are \$900,000 as follows:
 - Capital Campaign 1: \$3,500,000
 - Capital Campaign 2: \$2,800,000 (80% of 1)
 - Capital Campaign 3: \$2,250,000 (85% of 2)
 - D. Wayne reviewed a chart of Estimated Debt Service Scenarios that showed monthly and annual payments required for a \$2 million, \$3 million or \$4 million loan amortized over 10 years, 15 years or 20 years.
 - E. A memo was received from Partnership for Better Health that reported on a distribution letter regarding the Albert Watson Trust. It states the total distribution for the year from

the Watson Trust beginning June 2019 will be \$108,000, which is a decrease of 40% of the current distribution of \$180,000.

- V. Moments With Pastor Mira (Pastor Jim absent):
 - A. We have 10 students receiving scholarships. Total scholarship money distributed is \$21,000.
 - B. Mira is working with Erin Fleet to schedule summer activities for the ten college students who are home for the summer and young families.
 - C. Carlisle for Kids will be held on August 8 at the Expo Center. CUMC will be responsible for collecting pencils.
 - D. Pastor Jim is away for three days this week.

- VI. Old Business, Kerm Leitner reporting:
 - A. Leadership Council appreciation moments:
 - 1. Thanks to Leadership Council for attending yesterday's Open House at SGC. We have seen amazing progress since our April 8 meeting at the site. Close to 100 attended. More activities are being planned, and Kerm encouraged as many to attend as possible.
 - 2. Thanks to Pastor Mira for her help in Pastor Jim's absence.
 - 3. Thanks to our pastors for bringing our new vision, "Live Like Jesus," into their sermons.
 - 4. Thanks to those who attended Leadership Council's Day Away at Washington, DC on Friday. Kerm noted in the Leadership Council Covenant that members are asked to participate in work events. Pastor Mira suggested next year this work could be at the SGC site.
 - B. A Way Forward Update:
 - 1. On May 5, Mira, Bill, Jim and Kerm watched a video from 3-5pm featuring Bishop Park discussing A Way Forward. Mira, Kerm and Bill reviewed the discussion at tonight's meeting. Roundtable discussions are under consideration.
 - 2. The Susquehanna Annual Conference is being held from May 30-June 1. Election of 6 clergy and 6 lay persons will be held to represent the conference at the 2020 General Conference.
 - C. Visioning Update:
 - 1. Leadership Council Visioning met on Friday.
 - a) Recruitment for Leadership Council members—A Nomination Sunday will be tried. Any members attending services that day will be able to nominate someone for the Leadership Council election.
 - b) Change By-Laws: Appoint instead of elect only if necessary. Will continue to elect rather than appoint.
 - 2. Terms of office will remain the same.
 - 3. Leadership Council will identify parents with children with whom Leadership Council members could get their input and possibly high school students as well as retired clergy.
 - 4. Meetings:
 - a) Monthly—possibly call special meetings as we get closer to the move.
 - b) Need to be flexible regarding our starting times as new members are elected.
 - c) Church Hall Meetings to be held once a year in October prior to election. Possibly conduct Church Conference following Church Hall.

- d) Standing Committees—Short-term committees will be appointed as needed instead of adding Standing Committees.
 - 5. Areas of Leadership Council oversight/supervision—Returning members should retain positions for 2020 amidst the many changes.
 - 6. Personnel: Completed their Visioning and submitted their report to Steering Committee.
 - 7. Communications: Completed their work regarding communications while we are still at Pomfret Street.
 - 8. Steering Committee: Completing Strategic Plan.
 - 9. Pastor Jim wants to present his plans for worship services at SGC to Steering Committee first, then to Worship Visioning Team on June 6.
 - 10. Bill Bunt suggested that Kerm Leitner remain the chair next year as we go into the new building.
- D. *Torn* Discussions:
- 1. Kerm thanked the Bunts for hosting Leadership Council at their home in May.
 - 2. Next meeting to be held on June 13 at the Leitner residence.

VII. New Business:

- A. Following a motion by Bill Bunt and a second by John Seaton, the Leadership Council unanimously approved Jim Strader to drive church vans and to have vans inspected and registered.
- B. Kerm reviewed the assignments for Leadership Council Sunday scheduled for June 13. Our conference superintendent, Barry Robison will be the guest speaker.
- C. Pastor Mira shared some early thoughts about the Second Capital Campaign following a meeting she had had with Kerm and Pastor Jim. Following a motion by Kerm Leitner and a second by Roger Woods, the Leadership Council unanimously approved proceeding with the planning of the Second Capital Campaign without contracting a paid consultant. CUMC paid \$51,000 for such services for the first campaign. A detailed plan will be shared with Leadership Council at the June meeting.

VIII. Around the Table:

- A. Wayne Henderson suggested we consider offering everyone the opportunity to assist in fund raising by donating “brick or door” donations for SGC.
- B. Bill Bunt expressed concern about finances at SGC. Are there some things that could be delayed in the building to defray costs?
- C. Chris Benson suggested we have a meeting to allow people the opportunity to air their opinions on where they stand on “A Way Forward.” Maybe after the Church of the Resurrection meetings we could schedule a roundtable discussion.
- D. John Seaton noted the G.I.V.E. Team participated in discussions with the Legacy Team. The G.I.V.E Team is focusing on preparing a pamphlet.
- E. Darlene Sheaffer reported the Connect team is working on a trip to Sight and Sound.
- F. Jeff Boley reported the lease for the 112 Mooreland Avenue parsonage has been renewed from June 1, 2019 through May 31, 2020.
- G. Debbi Goeltsch on two items:
 - 1. The Serve teams had a video meeting in April which included all of their updates and a message from the Patricks about their mission trips experience. The Serve teams will meet in August to review their programs and plan for Spring Garden programs.

2. The committee on Vaccine Immunization met on 5/8/19 to review the LLLC immunization policy. Pastor Mira had contacted her daughter's pediatrician, Dr. Holly Hoffman, to ask if she would be a resource person for the committee. Dr. Hoffman provided a very prompt and thorough response. Two notables among her comments were: (1) Carlisle Pediatric Association no longer cares for non-vaccinated children due to the increased risk they pose to babies who are not fully immunized; and (2) if she, Dr. Hoffman, were operating a daycare business, she would accept babies and would not accept unvaccinated children. The committee is doing further research to learn if changing our policy would have legal implications or affect LLLC's Starr status. The committee will meet again in early June.
- H. Pastor Mira reported on the following:
 1. Van drivers will be receiving assignments from Johanna, while Erin works with cleaning vans and Jim Strader completes inspections, etc.
 2. Pastor Mira started a program two months ago where she mentors youths from ages 12-18 years through Civil Air Patrol in New Cumberland.
 3. Erin did a great job with Rent-A-Kids group.
 - I. Roger Woods needs more acolytes for the 8:15 service—third grade and up. Pastor Mira suggested he ask SPARKS choir members.
 - J. Kerm thanked Erin Fleet for the great job she does as our youth director and for supervising the Rent-A-Kid fund raiser. The kids are polite, respectful, serious and diligent. Kerm noted LLLC graduation is this Friday at 6pm. Three children from LLLC who are graduating are also in the Sunbeams choir. LLLC Summer Camp starts June 3 with CUMC providing van drivers for their various field trips. He also announced that it has come to his attention that homeless camps have returned to the SGC. He and Wayne will be visiting the camps on Tuesday evening to serve notice that the premises must be vacated due to construction restrictions.
- IX. The Open Session closed at 6:25pm and immediately moved into Executive Session which lasted until 6:57pm.
- X. Reporting Out of Executive Session
- A. Following a motion by Bill Bunt and a second by Roger Woods, the Leadership Council unanimously accepted the resignation of Michael Watkins, Facilities Manager.
 - B. Following a motion by Bill Bunt and a second by Christina Benson, the Leadership Council unanimously accepted the resignation of Lisa Myers as GROW Adult administrator effective May 31, 2019.
 - C. Following a motion by Bill Bunt and a second by John Seaton, the Leadership Council unanimously approved the payment of Mark Schory's full salary through June following his surgery on May 31, 2019.
 - D. Following a motion by Bill Bunt and a second by Wayne Henderson, the Leadership Council unanimously approved the hiring of Karin Carthins, a current CUMC childcare worker, to serve an internship of ten hours per week and to help coordinate the Children's and Family's Ministries during Mark's absence.
- XI. The meeting was adjourned following a closing prayer by Pastor Mira at 6:59pm.

Next Meeting: Monday, June 17, 2019 – Open Session at 5:00pm

Respectfully submitted,
Marian Gibble, Recording Secretary